

Form M/MRA: Application for approval to enter the Chartered Membership Professional Review examination through a Mutual Recognition Agreement (and election to Graduate Membership, if appropriate)

Notes to applicants

Applicants must ensure that all parts of this form are completed accurately and legibly and that the form is signed. Applicants must also ensure that certified copies of certificates mentioned in Sections 4 and 5 are securely attached to this form. Those who are not already graduate members must also enclose the graduate membership fee.

Candidates with accredited degrees (or recognised equivalent) must submit form M/MRA and relevant supporting documentation no later than **20 November** in the year preceding the professional review examination they intend to enter.

1 Candidate's personal details (to be completed in block letters)	
Surname/family name:	Title: Mr/Dr/Mrs/Miss/Ms/other:
Forenames/other names:	Date of birth:
Full communication address:	Age:
	Telephone number (work):
	Telephone number (home):
	Telephone number (mobile):
Postcode/zip code:	Fax number:
Membership number (where applicable):	Nationality:
Email:	

2 Employment details	
Members are required to be engaged in the profession of structural engineering (see Regulation 1.7).	
Company name (in block capitals):	
Address:	Current employment position:
	Telephone number:
Postcode/zip code:	

3 Statement by three supporters

We, the undersigned, from our personal knowledge of the candidate consider that, subject to the completion of the appropriate requirements, he/she is a fit and proper person to be admitted/transferred to membership of the Institution of Structural Engineers.

1	Signature:	Date:
	Name (in block capitals):	
	Membership number:	Length of time I have known the applicant:
2	Signature:	Date:
	Name (in block capitals):	
	Membership number:	Length of time I have known the applicant:
3	Signature:	Date:
	Name (in block capitals):	
	Membership number:	Length of time I have known the applicant:

At least one of the supporters must be a Fellow of the Institution of Structural Engineers; the other two can be a Fellow, Member or Associate (not Associate-Member). The supporters should ensure that all sections of the application are properly and legibly completed by the candidate. Where the applicant does not know sufficient chartered members of the Institution, he/she should contact the Membership Department at the address overleaf.

4 Education (certified copies of qualification certificates, including transcripts of subjects, must be provided by applicants who are not already graduate members)

A

Name of academic institution eg. University of London:	Full name of course and grade achieved, indicating full or part time. E.g: MEng Civil Engineering (full time):	Date of commencement e.g. 01/09/04:	Date of completion e.g. 01/07/08:

and/or B

UK Engineering Council Examinations studied:	Date of commencement:	Date of completion:

Official use only: Academic qualifications approved for Chartered Membership Yes No

5 Supporting Documentation

Applicants satisfying the criteria for entry to the Chartered Membership Professional Review examination through a membership recognition agreement will be permitted direct entry to the examination without being required to submit evidence of their training and experience or undergo another professional review interview. Such candidates must submit, at the time of their application:

- Certified copies of qualification certificates (if not already a Graduate Member)
- Appropriate subscription fee (if not already a Graduate Member)(refer to our website: www.istructe.org)
- A brief summary/CV detailing recent experience in the profession
- A certified copy of your membership certificate from the other Institution.
- An original letter from the other Institution confirming your membership and good standing, acceptability of your academic qualifications and that you were admitted through their standard professional review procedures (i.e. not through a mutual recognition agreement with another Institution).
- A certified copy of your Engineering Council (UK) registration certificate confirming your chartered registration (if applying through a UK engineering institution).
- Application fee of £50

6 Membership and grade of other professional bodies eg. ICE, HKIE, etc

Please state:

7 Disability declaration

I wish to inform the Institution of a disability:

Disability:	Signature:
	Date:

8 Candidate's declaration and undertaking

This form of undertaking is to be completed by any candidate for admission or transfer to any class of membership of the Institution other than Honorary Fellow in accordance with the provisions of bye-law 1.13.1.

I have read the charter, the bye-laws and the code of conduct. Whilst I am a member I undertake to be governed by the laws of the Institution for the time being in force, and to accept as final and binding decisions of the executive board and the Institution on all matters in which they have jurisdiction. I also undertake to promote the objects of the Institution; to attend Institution meetings as often as I conveniently can, and to endeavour to present to the Institution an original communication relating to structural engineering. I further undertake that, upon the cessation of my membership, I will cease to describe myself in any way as a Member of The Institution of Structural Engineers. I have no criminal conviction unspent within the relevant jurisdiction. I am not subject to a bankruptcy order, restriction or undertaking. I have not been subject to an adverse finding by another organisation. There is no further matter that may affect consideration of my application. I agree to the Institution processing data relating to my membership and (where necessary) transferring such data outside the United Kingdom.

Signature:	Date:
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Credit/debit card authorisation

I,	
hereby authorise the Institution of Structural Engineers to debit my credit card to the value of £	
Card type i.e. VISA/MasterCard:	Expiry Date:
Card Number:	Issue number (if applicable):
Start date (if applicable):	Security Code (last 3 digits on the signature strip):
<input type="checkbox"/> Please tick the box if you require a receipt for payment	
Signature:	Date:

For office use only:				
Membership no:				
Payment for:	<input type="checkbox"/> Annual subscription	<input type="checkbox"/> Application fee	<input type="checkbox"/> EC ^{UK} fee	<input type="checkbox"/> PRI fee
	<input type="checkbox"/> ICP(AQP) fee	<input type="checkbox"/> Technical report (A)	<input type="checkbox"/> Technical report (B)	<input type="checkbox"/> Late fee
	<input type="checkbox"/> Exam fee	<input type="checkbox"/> Other		